

DCF Supervision Session Agenda

Date: _____ Duration (minutes): _____ Format: ☐ Individual ☐ Group

Supervisee: _____ Supervisor: _____

Quality of Service	Items Covered Today
Urgent Case Issues	
Non-Urgent Case Review	

Administrative Issues	
Workload	
Documentation and Case Planning	
Scheduling (employee, supervision, client)	
Agency Policies, Procedures & Priorities	

Professional Development	
Learning Needs and Plans	
Feedback and Performance Evaluation	

Work Life	
Concerns	
Plans	

Session Summary	
Actions to be taken by Supervisee	
Actions to be taken by Supervisor	
Plan regarding Items <u>Not</u> Addressed	